

Boryski's Butcher Block Fundraising Scheduler

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	START SELLING						
2					STOP SELLING Sellers to compile lists and send with payment to Team Administrator		
3	<i>BEFORE 12 Noon</i> Complete Administrator List and send to BBB						
4					<i>BEFORE 5 PM</i> PAYMENT DUE Send payment in full to BBB	<i>9:00 AM</i> Pick up completed order at BBB warehouse	

	Days 1-11: SELL SELL SELL! Team Administrator to distribute selling information and order sheets. All fundraisers start on Mondays.
	Days 12 & 13: All sellers to remit their payments and completed order lists to the Team Administrator.
	Days 14 & 15: Team Administrator to send completed Administrator List to BBB office BEFORE 12 Noon
	Days 16-26: BBB staff will prepare all items for your order.
	Day 27: Team volunteers to arrive at Boryski's for 9:00 AM to facilitate order sorting and pick-ups. All fundraisers to be picked up on Saturdays.